

**Minutes of the Full Parish Council Meeting held on the 7/10/24 at Bretherton Endowed Primary School. Bretherton at 8pm**

Present; Cllr Ellison, Cllr Mercer, Cllr Pope, Cllr Wait and Mrs. G Southworth, Clerk  
to the Parish Council  
In attendance  
Two members of the public

**Matters raised by members of the public, Police or County or Borough Councillors**

A member of the public felt that more public consultation in relation to the Neighbourhood Plan would be helpful

- 116/24 Apologies**  
Apologies were received from Cllr Farbon and Cllr Lloyd
- 117/24 Declarations of Interest**  
None
- 118/24 Minutes of the Full Parish Council Meeting held on the 2/9/24**  
The Minutes of the Full Parish Council meeting held on the 2/9/24 were agreed as a true record and were signed by the Vice Chair
- 119/24 Energy Project Group**  
It was RESOLVED to.  
Agree to support the submission of the Pre Planning application, subject to the Parish Council being provided with the final document.  
Ask GA Petfood Partner to request a Meter Point Administration Number of behalf of the Parish Council  
Note that  
A meeting has been held with Chorley Council in relation to the Solar Park  
A representative of Chorley Council will attend the next meeting of the Energy Project Group  
Focus Groups are to be set up on relation to the project being undertaken by the University of Central Lancashire  
Grant approval has been obtained in principle
- 120/24 Neighbourhood Plan Project Group**  
It was RESOLVED to note that  
The Steering Group has met to make alterations to the Plan  
Issues around green spaces and community assets have now been resolved  
Further meetings with the Lilford Estate and Bank Hall are planned  
The section relating to energy proposals are now to be included as Policy  
Eddie Taylor is providing valuable advice and guidance
- 121/14 Issues Arising from the Neighbourhood Plan**  
It was RESOLVED to consider these once the information from the Speed Indicator Device is available
- 122/24 Adverse Possession**  
As it would appear that the land is unregistered it was RESOLVED to continue gathering the information requested by the solicitor
- 123/24 Highways Issues**  
it was RESOLVED to note the running list of accidents

**124/24 Planning**

<b>Ref</b>	<b>Location</b>	<b>Details</b>	<b>Decision</b>
24/00816/DIS	Smithy Cottage North Road Bretherton Leyland PR26 9AY	Application to discharge conditions numbered (slate sample), 5 (archaeology building record and analysis), 6 (schedule of works and methodology) and 7 (Velux roof lights) of planning approval 23/00781/LBC (Application for listed building consent for alterations to the existing roof (replacement of the existing thatched roof and asbestos overlay, with a new lightweight slate roof, repairs to the brickwork and the taking down to roof level and rebuilding of the 2no chimney stacks).	it t was <b>RESOLVED</b> to make no comment

**125/24 Finance**

**125/1/24 Payment**

It was **RESOLVED** to pay the following invoices. The invoices having been inspected/authorised by Cllr Pope and Cllr Wait

Cheque No	Recipient	Description	Amount
1953	Glenys Southworth	Sept Salary	222.52
1954	Glenys Southworth	Sept expenses	74.49
1955	Wignalls Landscapes	Grounds Maintenance work in Sept	684.00
1956	PKF Littlejohn LLP	External Audit Report	378.00
1957	Lancs County Council	Room Hire For Neighbourhood Plan Meetings 10/7/24 and 13/8/24	50.00

**125/24 Monitoring Statement** that the monitoring statement for the period to the 30/9/24 be approved and the Vice Chair signed the statement on behalf of the Parish Council

**126/24 Decision taken by the Clerk in conjunction with the Chair and or Vice Chair**

It was **RESOLVED** to note the decision  
Purchase of Waste Bin with Chorley Grant Funds

**127/24 Allocation of Public Rights of Way**

It was **RESOLVED** to update the list of Public Rights of Way and identify those were an inspection by two Parish Councilors would be helpful in terms of Health and Safety

**128/24 Action to be taken by Parish Councilors**

It was **RESOLVED** to note the information received from the Highways Dept. and provide the information Requested

- 129/24     **Setting of the 25-26 Precept**  
It was **RESOLVED** to set the Precept at the Dec meeting
  
- 130/24     **Play Area work to be carried out by the Parish Council**  
It was **RESOLVED** to note the Cllr Mercer will review the work needed in relation to the Ball Shot, Balance Beam and Dome Climber
  
- 131/24     **Code of Conduct**  
It was **RESOLVED** to adopt the Codes of Conduct now being used by Chorley Council
  
- 132/24     **Community Infrastructure Levy Funds**  
It was **RESOLVED** to  
Obtain further information on the cost of installing the barrier  
Consider using the fund to cover the further costs in relation n to the Adverse Possession procedure
  
- 134/24     **Agreement with Bretherton Bowling Club**  
It was **RESOLVED** to agree the contents of the Agreement
  
- 135/24     **Winter Newsletter**  
It was **RESOLVED** to ask Cllr Farbon to include information on the Energy Project and Neighbourhood Plan
  
- 136/24     **Asset Register**  
It was **RESOLVED** to agree the contents of the Asset Register
  
- 137/24     **Date and Time of the Next Parish Council Meeting**  
The date of the next Full Meeting of the Parish Council is the 4/11/24 and will be held in the Primary School, South Rd, Bretherton at 8pm
  
- 138/24     **Exclusion of Press and Public**  
It was **RESOLVED** to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in the next agenda item
  
- 139/24     **Mileage rate claimed by the Clerk**  
It was **RESOLVED** to discuss the information received at the Budget meeting in November

There being no further business the Vice Chair closed the meeting at 9.20pm

Signed.....

Position.....

Date.....

**Minute Reference 6/24**

